

*This Policy is to be included in staff orientation and read carefully by the employee*

## **1. Description**

OSIRIS Infrastructure Pty Ltd supports a smoke free workplace. We believe that non – smokers should not have to be exposed to the hazards of tobacco smoke. Our smoke free policy protects the health of all our staff and creates a healthy and pleasant environment. This policy applies to all OSIRIS Infrastructure Pty Ltd management, employees, contractors, clients and visitors while on our premises. Smoking is only permitted during award meal breaks and rest pause arrangements.

The Jarrah road site is a completely smoke free work environment with no designated smoking areas on site.

The smoke free policy applies at all times to all indoor and outdoor areas, including;

- Offices
- Lunch rooms
- Meeting rooms
- Restrooms
- The grounds (except designated areas)
- Car park
- Loading areas
- Sheds and sea containers
- Company vehicles and machinery

Designated smoking areas are clearly marked for use. Please use bins provided for disposal of butts.

## **2. Aims**

OSIRIS Infrastructure Pty Ltd smoke free policy aims to:

- Create a healthy environment
- Create an environment which encourages maximum productivity.
- Protect the overall health and wellbeing of all our staff by actively encouraging smoking prevention and smoking cessation

OSIRIS Infrastructure Pty Ltd management and employees should refrain from smoking when they are acting in an official capacity offsite.